



Mechanical Construction Contractors

With a Reputation for Doing it Right

HVAC / Sheet Metal Estimator - Project Manager

Compensation: \$50,000 to \$60,000 Annually

Benefits Offered: Medical, 401K

Employment Type: Full-Time

One of the oldest and most successful Mechanical Contractors in the Cleveland, Ohio area is looking for an HVAC / Sheet Metal Estimator / Project Manager with the skills necessary to expand our market share. The successful applicant will be experienced in the industry, self-motivated and reliable with a history of success. The successful candidate for this position will have an excellent opportunity for personal advancement with-in the company.

Job Description:

- Secure Bidding Opportunities
- Perform Estimates (attend pre-bids, take-offs, labor & material & sub-contracts)
- Write Proposals
- Contract Sales (follow up bids, communicate & develop relationships w/customers)
- Control Job Costs (purchase materials, negotiate sub-contracts, change orders)
- Manage Projects (job site meetings, scheduling, submittals, closeouts)

Requirements:

- Minimum (5) years experience in HVAC Estimating
- Communication skills – customers, vendors & sub-contractors
- Organization & documentation of project files
- Basic computer skills

Preferential Candidates:

- Hold current License in HVAC & Refrigeration
- Degree in Mechanical Engineering or Construction Management
- Existing Client following
- History of HVAC Service Contracts

Compensation / Benefits:

- Salary based on experience
- 401K – company matching
- Health Insurance
- Company car
- Paid vacation